



Ysgol Gynradd
TREROBART
Primary School

Medication

Chair of Governors: *Mr. A Burnell*
Acting Headteacher: *Mrs. T Buckle*

Date : **May 2020**
Review: **May 2022**

Staff at Trerobart. However, it is the school policy for **appropriate staff**, wherever possible, to assist children and parents by supervising or administering medicines **when this is essential**. Where a child needs a high frequency of medication we request that parents visit school to administer this. Please note that medicines cannot be administered during lesson times.

Certain conditions must be considered before agreeing to requests to administer medicine to the children in our care.

1. Parents/Carers must ensure that all medicines are clearly marked with the name of the child.
the dosage and the times that the medicine should be administered. (Please provide a spoon).
 2. Parents/Carers (not children) must hand the medicine directly to the office staff or the Headteacher.
 3. Parents/Carers MUST fill in the consent form below and return it, giving permission for the medicine to be administered at the school.
 4. We expect junior children to take increasing responsibility for themselves as they get older and remember the times when their medication is to be administered.
 5. The safekeeping of inhaler medication is the responsibility of the child concerned as rapid access to this type of medicine is often necessary, unless kept in the office.
 6. Parents of children with more complex medication needs must contact school.
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PARENTAL REQUEST FOR ADMINISTRATION OF MEDICINE

Child's Name Class

I request and give my consent that my child should be given the medicine detailed below:

THE MEDICINE (To be completed by Parent/Carers)

Name of Medication	Duration of course	Dosage prescribed	Date prescribed	Breaktimes to be given	Completed
				Morning Lunch Afternoon <i>(please circle)</i>	

Signature of Parent/CarerDate.....

Reviewed May 2020

Next review May 2022